

# Content of the file for notifying the NBB of amendments to the articles of association

Article 317 of the Law of 13 March 2016 on the legal status and supervision of insurance or reinsurance companies provides that:

- insurance and reinsurance companies must inform the NBB at least 3 weeks before the general meeting or, in the absence thereof, the meeting of the decision-making body of the company, of draft amendments to the articles of association;
- insurance and reinsurance companies must inform the NBB within a month after approval thereof by the general meeting or in the absence thereof, by the competent decision-making body, of amendments to the articles of association.

In practice, the NBB expects to receive the following files:

1) For prior notification of draft amendments:

When submitting their draft articles of association to the NBB, insurance and reinsurance companies must specify:

- the developments envisaged;
- the reasons for these developments;
- the provisional date of adoption of the amended articles of association.

This file must be sent electronically to the department in charge of the operational supervision of insurance and reinsurance companies (for the attention of the file manager) as well as to the following address: [insurance.supervision@nbb.be](mailto:insurance.supervision@nbb.be).

2) For notification a posteriori of the approved articles of association:

Insurance and reinsurance companies that have updated their articles of association must send electronically an official coordinated version to the NBB at the attention of the file manager and at the following address: [insurance.supervision@nbb.be](mailto:insurance.supervision@nbb.be). They must also update the eCorporate qualitative reporting platform.

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