

Microdata Management Department

Central Balance Sheet Office

Boulevard de Berlaimont 14 - 1000 Brussels - BELGIUM

T. 02 221 30 01

email: centraledesbilans@nbb.be - website: www.bnb.be

Company number: 0203.201.340 - RPM Brussels



GENERAL TERMS AND CONDITIONS OF **SUBSCRIPTION TO THE WEB SERVICE** **DELIVERY OF DATA FROM THE CENTRAL** **BALANCE SHEET OFFICE**

VERSION 1.0

MARCH 2022

TABLE OF CONTENTS

1. PURPOSE.....	3
1.1. QUERY AUTHENTIC DATA PRODUCT	4
1.1.1. <i>Product contents</i>	4
1.1.2. <i>Data delivery</i>	5
1.1.3. <i>Data access</i>	5
1.2. EXTRACTS AUTHENTIC DATA PRODUCT	5
1.2.1. <i>Product contents</i>	5
1.2.2. <i>Data delivery</i>	6
1.2.3. <i>Data access</i>	6
1.3. IMPROVED DATA PRODUCT	6
1.3.1. <i>Product contents</i>	6
1.3.2. <i>Data delivery</i>	8
1.3.3. <i>Data access</i>	8
1.4. AUTHENTIC-ARCHIVE DATA PRODUCT	8
1.4.1. <i>Product contents</i>	8
1.4.2. <i>Data delivery</i>	9
1.4.3. <i>Data access</i>	9
1.5. IMPROVED ARCHIVE DATA PRODUCT	9
1.5.1. <i>Product contents</i>	9
1.5.2. <i>Data delivery</i>	10
1.5.3. <i>Data access</i>	10
2. PRICING	10
3. SUBSCRIPTION, INVOICING, COMMENCEMENT, TERM AND RENEWAL OF THE AGREEMENT	10
3.1. INITIAL SUBSCRIPTION AND INVOICING.....	10
3.2. COMMENCEMENT, DURATION	11
3.3. ANNUAL RENEWAL OF THE AGREEMENT	11
3.4. REIMBURSEMENT OF INVOICED AMOUNTS	11
4. SERVICE AVAILABILITY	11
5. RESTRICTIVE USAGE	12
6. CLIENT LIABILITY	12
7. UNILATERAL SUSPENSION OF THE AGREEMENT BY THE NATIONAL BANK	12
8. LIMITATION OF THE NATIONAL BANK'S LIABILITY AS AN INFORMATION PROVIDER ...	12
9. APPLICABLE LAW AND JURISDICTION	13
10. STATEMENT ON THE PROCESSING OF PERSONAL DATA	13

APPENDIX SUBSCRIPTION TO THE WEB SERVICE DELIVERY OF DATA FROM THE CENTRAL BALANCE SHEET OFFICE

1. PURPOSE

These general terms and conditions of delivery and the attached order form, duly signed by the client, form the "Agreement on the delivery of Central Balance Sheet Office data via web services" concluded between the client and the National Bank of Belgium (hereinafter "the National Bank").

The purpose of this agreement is the electronic provision of data from the annual accounts and/or other documents to be filed, accepted and published by the National Bank.

The offer is organised by groups of functions designated in the web services authentication portal¹ as "Products". When registering, the client specifies the products he wishes to use.

The following **five products** are offered:

- **Query Authentic Data**
Retrieval of reference data and annual accounts and/or other documents filed and accepted by the National Bank **for a given legal entity**.
- **Extracts Authentic Data**
Daily retrieval of all reference data and annual accounts and/or other documents submitted and accepted and published by the National Bank **for a specific day**.
- **Improved Data**
Retrieval of reference and structured data from filings which have been subject to one or more modifications by the Central Balance Sheet Office: retrieval of structured data from filings in PDF format, conversion into EUR of accounts filed in a foreign currency, corrections of accounting data.
- **Authentic Archive Data**
Downloading an archived dataset of filings published over the last 3 years. With regard to accounting data, when the new web services are launched on 4 April 2022, historical data in JSON format will not be available. Their archives will be built up gradually. However, PDF and XBRL files will be available immediately when the services go live on 4 April 2022.
- **Improved Archive Data**
Downloading an archived dataset of data improved over the last 3 years. When this web service goes live, no data will yet be available. JSON files containing the accounting data will not be available until 4 April 2022. As of that date, the archives will be built up gradually. The first available data will be the improved data after the 4 April 2022 go-live.

The following **restrictions** apply to the content offered:

- Only the references and documents of filings eligible for publication can be retrieved by the web services. Isolated balance sheet filings of companies not required to file annual accounts, as is currently the case, are not made public.
- XBRL documents were introduced later than PDFs and are therefore not available for filings prior to the introduction of XBRL. On the other hand, XBRL documents are only available to the extent that the legal entity chose this format when filing.
- JSON documents based on XBRL filings were only introduced in April 2022 and are therefore not available for filings prior to the introduction of the JSON format.
When an XBRL filing is made available as a JSON document, the document's contents are limited to the description of the legal entity, the accounting data, data on holdings, the shareholder structure and mandates.

A more detailed description of the data made available via the web services is available in OpenAPI documentation format. This will be published in the web services application or is available as a CBSO AnnualAccount.yaml file on our website and can be accessed using [Swagger Editor](#).

The delivery, installation, possible updating and configuration of the software products (such as a browser, data decompression software, etc.) and hardware (PC, modem, printer) necessary for the use of this service, as well as the subscription and connection costs to an Internet access provider, are not included in this agreement and are therefore exclusively at the client's expense.

¹ The web service developer portal for web service user registration is accessible in the production environment via <https://developer.cbso.nbb.be/> and in the test environment via <https://ws.uat2.cbso.nbb.be/>.

The National Bank is not obliged to provide any form of technical assistance or after-sales service in connection with the subject of this Agreement.

1.1. QUERY AUTHENTIC DATA PRODUCT

This product allows users to obtain the references and documents of the annual accounts filings accepted and published by the National Bank for a specific legal entity. The product allows users to query current and historical data based on a legal entity's **company number** (BCE number).

Users access the data in two steps:

- they first obtain a (list of) reference(s) for a specific legal entity;
- they then retrieve the documents (PDF, XBRL, JSON) associated with the reference.

The filing reference is a unique number assigned by the National Bank to identify filings and their associated documents.

1.1.1. PRODUCT CONTENTS

This product provides access to the following data:

- **References of filings**
All references of filings published with the National Bank's Central Balance Sheet Office since 1978.
- **(PDF) images of the filings**
All (PDF) images of filings published since 1999.
When the accepted filing is an XBRL file, the image is a PDF generated by the National Bank based on the XBRL file. When it is a PDF file, the image is the PDF received, with specific information from the National Bank added to the top of the 1st page.
- **XBRL filings**
All XBRL files of filings published with the National Bank since 2007.
Only the XBRL file received at the time of acceptance of the filing is made available; older XBRL files are not converted to newer official templates or to more recent XBRL technology.
- **Filed JSON documents**
All JSON documents for XBRL filings with the National Bank published as of 4 April 2022.
The contents of a JSON document are limited to the description of the legal entity, accounting data, data on holdings, the shareholder structure and mandates.

This product supports the following operations:

- **Retrieval of the filing references for a specific legal entity**
This operation returns a list of references for the given BCE number.
The result is a JSON file containing a list of references. The BCE number is a mandatory parameter, whereas the fiscal year is optional.
- **Retrieval of a PDF image for a specific reference**
This function retrieves the PDF image linked to the specified reference.
When the accepted filing is an XBRL file, the image is a PDF generated by the National Bank based on the XBRL. When it is a PDF file, the image is the PDF received, with information specific to the National Bank added to the first page.
The reference is a mandatory parameter.
- **Retrieval of the XBRL file for a specific reference**
This operation retrieves the XBRL file linked to the specified reference.
When the accepted filing is an XBRL file, the result is the XBRL file received by the National Bank.
If it is a PDF file, this operation does NOT return an XBRL file.
- **Retrieval of structured data in JSON format for a specific reference**
This operation retrieves a structured data file in JSON format containing the description of the legal entity, the accounting data, data related to the holdings, the shareholder structure and the mandates extracted from the filing.
When the accepted filing is an XBRL file filed on or after 4 April 2022, the result is a JSON file. When it is a PDF or XBRL file filed prior to 4 April 2022, the operation will not return a JSON file.

1.1.2. DATA DELIVERY

References, PDF images, XBRL and JSON documents are produced after acceptance of the filing by the National Bank and are almost immediately available via the "Authentic Data Query" product.

On days with a high volume of filings (ends of months and peak periods), data production may be delayed.

1.1.3. DATA ACCESS

Only registered users have access to the data. See the T&Cs and the technical guide

1.2. EXTRACTS AUTHENTIC DATA PRODUCT

1.2.1. PRODUCT CONTENTS

This product allows users to obtain all the references and documents of the filings accepted and published by the National Bank for a specific day. The product allows users to retrieve, for a limited period, all published information in the form of datasets (ZIP files). Each day, the National Bank produces one reference dataset, one PDF image dataset, one XBRL document dataset, and one JSON document dataset.

Users specify the date and type of dataset when querying the web service.

Types of retrievable datasets:

- **Filing references**

List of all references of filings published on date D.

- **The (PDF) images of the filings**

ZIP file of all (PDF) images of filings published on date D.

When one of the accepted filings is an XBRL file, the image made available is a PDF generated by the National Bank based on the XBRL. When one of the accepted filings is a PDF file, its image made available is the received PDF file, with information specific to the National Bank added to the first page.

- **XBRL files of filings**

ZIP file of all XBRL files of the filings published on date D.

- **JSON documents belonging to the filings**

ZIP file of all JSON documents of the filings published on date D.

When one of the accepted filings is an XBRL file filed on or after 4 April 2022, the ZIP file contains the corresponding JSON file. When one of the accepted filings is a PDF or XBRL file filed before 4 April 2022, the ZIP file will not contain a JSON file for that filing.

A separate file is created for each dataset. The files are not cumulative. One file is created for each day. If there were no filings on a given day, no ZIP file is created.

This product supports the following operations:

- **Retrieval of all references of filings published on a specific date**

This operation returns a list of all references published on the specified date. The result is a ZIP file containing a list of references in JSON format. The date is a mandatory parameter.

- **Retrieval of all PDF images of filings published on a specific date**

This operation enables users to retrieve all PDF images published on the specified date.

The result is a ZIP file with all the PDFs.

When one of the accepted filings is an XBRL file, the ZIP file contains the PDF generated by the National Bank based on the XBRL. When one of the accepted deposits is a PDF file, the ZIP file contains the received PDF, with information specific to the National Bank added to the top of the first page. The date is a mandatory parameter.

- **Retrieval of all XBRL files from filings published on a specific date**

This operation enables users to retrieve all XBRL files published on the specified date. The result is a ZIP file containing all the XBRL files.

When one of the accepted filings involves an XBRL file, the ZIP file contains the XBRL received by the National Bank. If one of the accepted filings is a PDF file, no XBRL file will be included in the ZIP file for that filing. The date is a mandatory parameter.

- **Retrieval of all structured data in JSON format from filings published on a specific date**

This operation returns all documents in JSON format created by the National Bank containing: the description of the legal entity, accounting data and data on holdings, the shareholder structure and mandates extracted from the filings published on the specified date.

The result is a ZIP file containing all the JSON files.

When one of the accepted filings is an XBRL file filed on or after 4 April 2022, the ZIP file contains the JSON file. When one of the accepted filings is an XBRL file filed before 4 April 2022, no JSON file is included in the ZIP file for the filing in question.

1.2.2. DATA DELIVERY

In principle, for all filings published on date D, the above-mentioned datasets are produced daily and made available on D+1 of the publication date. These data sets remain available for 30 days. After that, they are archived.

1.2.3. DATA ACCESS

Only registered users have access to the data. See the T&Cs and the technical guide

1.3. IMPROVED DATA PRODUCT

1.3.1. PRODUCT CONTENTS

This product allows users to request and/or obtain all the references and documents of filings improved by the National Bank. The improvements made are as follows:

- encoding of PDF filings as structured data,
- the conversion of foreign currency filings into euros and
- corrections to received data.

The product allows users to retrieve, for a limited period, all the information improved by the National Bank, in the form of datasets (a ZIP file for 'Daily Extract Improved Data' and a JSON file for 'Query Improved Data').

Each day, the National Bank produces a dataset containing the references of improved filings and a dataset with the JSON documents belonging to the improved data. No XBRL or PDF files are produced for improved filings. The product also allows users to request the reference list of improved filings by legal entity via the BCE number and to obtain the related JSON documents.

One version of the data is available for each type of improvement:

- PDF_ENCODED version: the filing was submitted in PDF format and has been encoded by the National Bank as structured data in a JSON file. Amounts stated in foreign currencies are not converted in this version.
- EURO_CONVERTED version: amounts stated in the filing in foreign currencies are converted into euros by the National Bank in a JSON file. The amounts are converted regardless of the format of the original filing; This version therefore provides converted amounts for PDF or XBRL filings.
- CORRECTED version: the filing is improved through corrections and additions of columns made by the National Bank. Corrections are always applied to the amounts in euros (converted or original). Corrections are applied regardless of the format of the original filing. This version thus offers corrections for both PDF and XBRL filings.

The filings listed in the authentic data source (see "Query Authentic Data" and "Extracts Authentic Data" products) do not always have equivalent references in the corrected data source. The following combinations are possible:

Original format of the filing	Currency	With corrections?	Versions available in the "Improved data" product
XBRL	Euro	No	None
XBRL	Euro	Yes	CORRECTED
XBRL	Non-Euro	No	EURO_CONVERTED
XBRL	Non-Euro	Yes	EURO_CONVERTED, CORRECTED
PDF	Euro	No	PDF_ENCODED
PDF	Euro	Yes	PDF_ENCODED, CORRECTED
PDF	Non-Euro	No	PDF_ENCODED, EURO_CONVERTED
PDF	Non-Euro	Yes	PDF_ENCODED, EURO_CONVERTED CORRECTED

When improving a filing, the National Bank may choose to first only improve items relating to the annual accounts (AA) and to improve items relating to the social balance sheet (SB) later. When one of the sections of the report (AA or SB) is corrected, the corrected data is made available via the web service. Therefore, when the correction type is "CORRECTED", the reference also indicates the data to which the corrections apply, for IMPROVED_DATA:

- AA: the improvements apply solely to items in the AA section of the filing
- SB: the improvements apply solely to items in the SB section of the filing

Please note, however, that the National Bank may not provide any corrections at all for certain filings. This is the case when the corrections made are considered confidential or when the workload does not allow an exhaustive correction of all filings, or when the authentic data is completely correct.

Improved data can be obtained by:

- retrieving a daily extract
- retrieving the data by legal entity based on the BCE number.

1.3.1.1. Daily extract of improved data

For all filings improved on working day D, the following dataset is produced daily and will be made available on D+1 of the improvement date:

- **The references of the improved filings**

List of all references for filings improved on working day D.

When more than one type of improvement has been performed on a filing, the filing will appear more than once in the reference list of improved filings. The reference indicates the type of improvement (PDF_ENCODED, EURO_CONVERTED, CORRECTED). Through combining the reference and type of improvement, users can obtain the specific version of the data (JSON document). The National Bank first corrects items relating to the annual accounts (AA) and possibly later items relating to the social balance sheet (SB). When the type of improvement is "CORRECTED", the reference indicates the data to which the correction applies for IMPROVED_DATA (AA, SB). If both the AA and SB are corrected on the same working day, two lines (AA, SB) are to be found in the reference file.

- **The JSON documents belonging to a filing**

ZIP files of all JSON documents in the filings that were improved on working day D.

When the type of improvement is "PDF_ENCODED", the JSON file contains the description of the legal entity, the accounting data, data relating to holdings, the shareholder structure and mandates from the original PDF.

When the type is "EURO_CONVERTED", the JSON file contains the description of the legal entity and the accounting data converted into euros.

When the type is "CORRECTED", the JSON file contains the description of the legal entity and the accounting data. Both the corrected fields and those for which no correction has been made are available. The corrected columns are limited to the section of the report (AA or SB) specified in the "IMPROVED_DATA" parameter of the reference.

A specific file is created for each dataset. The files are not cumulative; a new file is created every day.

This product supports the following operations:

- **Retrieval of all references of filings improved on a specified date**

This operation returns a list of all references corrected on the specified date. The result is a ZIP file containing a list of references in JSON format. The date is a mandatory parameter.

- **Retrieval of all structured data in JSON format from improved filings on a specified date.**

This operation returns all data files structured in JSON format containing the description of the legal entity, accounting data, and the data on holdings, the shareholder structure and mandates (only for PDF_ENCODED) for filings published on the specified date. The result is a ZIP file containing all the JSON files.

Datasets (reference list and JSON ZIP files) from improved filings are available online for 30 days and then archived for 3 years.

1.3.1.2. Query improved data

This product allows users to request the references and obtain the documents of the filings improved by the National Bank, for a specific legal entity.

This product provides access to the following data:

- **References of the improved filings**

All references of filings improved as of 4 April 2022 for a specific legal entity.

If more than one type of improvement has been made to a filing, it will appear more than once in the reference list of improved filings. The reference indicates the type of improvement. Through combining the reference and type of improvement, users gain access to a specific version of the data (JSON document). The reference also indicates to which data the improvements apply.

- **JSON documents in filings**

All data of filings improved as of 4 April 2022 for a specific legal entity.

When the type of improvement is "PDF_ENCODED", the JSON file contains the description of the legal entity, the accounting data, the data on holdings, the shareholder structure and mandates from the original PDF.

When the type is "EURO_CONVERTED", the JSON file contains the description of the legal entity and the accounting data converted into euros.

When the type is "CORRECTED", the JSON file contains the description of the legal entity and the accounting data. Both the corrected fields and those for which no correction has been made are available. The corrected columns are limited to the section of the report (AA or SB) specified in the "IMPROVED_DATA" parameter of the reference.

This product supports the following operations:

- **Retrieval of the reference list of improved filings for a specific legal entity**

This operation returns the reference list of improved filings for the specified BCE number. The result is a JSON file containing a list of references. The BCE number of the legal entity is a mandatory parameter, while the fiscal year is optional.

- **Retrieval of structured data in JSON format for a specific reference**

This operation returns a structured data file in JSON format containing the description of the legal entity, the accounting data and the data on holdings, the shareholder structure and mandates (only for PDF_ENCODED).

1.3.2. DATA DELIVERY

References and JSON documents for the "PDF_ENCODED" and "EURO_CONVERTED" improvement types are produced after acceptance of the filing by the National Bank and are available almost immediately via the "Improved Data" product through the "Query improved data" operation and available on D+1 through the "Daily extract" operation. On days with a high volume of filings (ends of months and peak periods), data production may be delayed. The corrected data for improvement type "CORRECTED" is made available with a variable delay in days, weeks or months after the acceptance of the filing by the National Bank.

1.3.3. DATA ACCESS

Only registered users have access to the data. See the T&Cs and the technical guide

1.4. AUTHENTIC-ARCHIVE DATA PRODUCT

The product's aim is to obtain all data from daily ZIP files archived over the last 3 years. It is mainly used by new clients to initialise their database.

1.4.1. PRODUCT CONTENTS

This product allows users to obtain the references and documents of filings accepted and published by the National Bank for the last three years on a given date.

The product allows you to request all published information for a period of three years in the form of datasets (ZIP files). Each day, the National Bank produces one reference dataset, one PDF image dataset, one XBRL document dataset, and one JSON document dataset. The "Authentic Archive Data" product aggregates these daily datasets over a three-year period, with the daily addition after 30 days of all filings published the previous day (+30 days) and the removal of all filings older than three years.

The user specifies the date and type of dataset when requesting the web service. The date is that on which the data was made available and is the local Belgian date at the time of publication. This date must always be in the past. The current date or a future date is invalid.

Types of retrievable datasets:

- **References of filings**

A list of all references of filings published on the entered date within the last 3 years.

The result is a ZIP file with the reference files.

- **The (PDF) images of the filings**

ZIP file of all (PDF) images of filings published on the entered date within the last 3 years.

- **The XBRL files of the filings**

ZIP file of all original XBRL files of filings published on the entered date within the last 3 years.

- **The JSON documents belonging to the filings**

ZIP file of all JSON documents belonging to XBRL filings published on the entered date (as of 4 April 2022) within the last 3 years.

A separate file is created for each dataset. A new file is created for each day.

If there were no filings on a given day, the files created will be empty.

1.4.2. DATA DELIVERY

When the new web services are launched, no JSON files containing accounting data will be available for filings made before 1 April 2022. The archive of JSON files will be built as of 4 April 2022 (after 30 days in "Authentic Data") and will ultimately contain the data for the last 3 years. The "**Extracts Authentic Data**" will be copied to "**Authentic Archive Data**" after 30 days.

XBRL files in their original structure, as well as PDF files, are available for the last three years.

Datasets created before the previous day are added (after 30 days) to the archives as of 05:00 (Belgian time) on the following day (+30 days). Datasets older than 3 years are deleted from the archives. At go-live on 4 April 2022, the data available will be the data from 4 April 2019 to 3 April 2022. On 5 April, the data available will be the data from 5 April 2019 to 4 April 2022.

1.4.3. DATA ACCESS

Only registered users have access to the data. See the T&Cs and the technical guide

1.5. IMPROVED ARCHIVE DATA PRODUCT

1.5.1. PRODUCT CONTENTS

This product allows users to obtain all the references and documents of the filings in which the National Bank has made improvements over the last three years. These improvements include:

- encoding of PDF filings as structured data,
- the conversion of foreign currency filings into euros and
- corrections to received data.

The product allows users to request all information improved by the National Bank for the last three years in the form of datasets (ZIP file). Each day, the National Bank produces a dataset containing the references of improved filings and a dataset with the JSON documents belonging to the improved data. The Improved Archive Data product aggregates these daily datasets over a three-year period, with daily additions of improvements made the day before (+30 days) and deletions of improvements made more than three years ago.

A user specifies the date and type of dataset when requesting the web service. This date must always be in the past. The current date or a future date is invalid.

No XBRL or PDF file is produced for corrected returns.

For all filings improved on working day D, the following dataset is produced daily, made available via the improved data on D+1 of the improvement date and added to the archive or "Improved Archive Data" after 30 days:

- **References of the improved filings**

Reference list of all filings improved since 4 April 2022 (with a view to ultimately creating an archive covering the last three years – i.e. a full three-year archive will be available in May 2025).

- **The JSON documents belonging to the filings**

ZIP files of all JSON documents in filings that have been improved since 4 April 2022 (with a view to ultimately creating an archive covering the last three years – i.e. a full three-year archive will be available in May 2025).

This product supports the following operations:

- **Retrieval of all references to filings improved on a certain date within the last three years**

This operation returns a list of all references for filings improved on the entered date for the last 3 years. "Improved Archive Data" references for 2019, 2020, and 2021 will be available immediately on the 4 April 2022 go-live date. After the go-live date, the references will be deleted from the "Improved Data" after 30 days and copied to the "Improved Archive Data".

The result is a ZIP file with the reference files. The date is a mandatory parameter.

- **Retrieval of all structured data in JSON format from filings improved on a certain date since 4 April 2022 with a view to ultimately creating an archive for the last three years.**

This operation provides all the structured data files in JSON format containing the description of the legal entity, the accounting columns and the data on holdings, shareholder structure and mandates extracted (only for PDF_ENCODED) from the documents published on the specified date. The result is a ZIP file containing the JSON files.

1.5.2. DATA DELIVERY

When the new web services are launched on 4 April 2022, the accounting data will be copied from "Improved Data" to "Improved Archive data" after 30 days. The accounting data archives will start to be built up at that date, i.e. no data for the last three years will initially be available.

Corrections to the received data (improvement type "CORRECTED") will not be available until 1 July 2022 at the latest, with retroactive effect from 4 April 2022. The encoding of PDF filings into structured data (improvement type "PDF_ENCODED") and the conversion of foreign currency filings into euros (improvement type "EURO_CONVERTED") will be available 30 days after the improvement for filings as of 4 April 2022.

1.5.3. DATA ACCESS

Only registered users have access to the data. See the T&Cs and the technical guide

2. PRICING

There is a separate subscription price for each of the products offered. These can be consulted on the NBB website ([Webservices | nbb.be](https://www.nbb.be/webservices)).

The products "Query Authentic Data", "Extracts Authentic Data" and "Authentic Archive Data" are free.

The price of the "Improved Data" product is EUR 3,300 a year, even if the client voluntarily waives the right to download all or part of the files made available by the National Bank under this agreement.

The "Improved Archive Data" product is free, but is only available to clients subscribing to the "Improved Data" product.

Any bank transaction fees are charged to the client.

3. SUBSCRIPTION, INVOICING, COMMENCEMENT, TERM AND RENEWAL OF THE AGREEMENT

3.1. INITIAL SUBSCRIPTION AND INVOICING

A client can subscribe to the web-service delivery of Central Balance Sheet Office data by returning the duly completed and signed order form (see appendix)² to the National Bank by post or e-mail or by filling in the appropriate web form when it becomes available. The data delivery agreement becomes effective upon receipt of this order form by the National Bank.

Upon receipt, the National Bank sends the client an invoice for chargeable products payable within thirty days of the date of this invoice through transferring the amount due to the Central Balance Sheet Office bank account.

For the "Improved Data" and "Improved Archive Data" products, access will only be granted after payment has been received.

² An electronic version of this order form is available on the National Bank's website. It can be filled in online, printed on paper and returned to the National Bank duly completed and signed.

A client must create an account in order to access the web services via a self-service portal. Following verification of his e-mail address, he will be able to connect to the web services portal, consult the list of all APIs, view the documentation and sign up for one or more APIs.

To access the web services, a primary key and a request ID (UUID generated by the client³) are required. The primary key can be viewed via the account profile data and is specific to a single product.

After registering on the self-service portal, the account holder receives an e-mail indicating that his application will be processed in the near future.

For free-of-charge products, activation is usually done within one week of product registration.

For chargeable products, activation takes place following receipt of payment for the selected product(s).

Upon activation, the account holder will receive an e-mail on the self-service portal indicating the start of the subscription.

3.2. COMMENCEMENT, DURATION

This agreement commences once the National Bank places on its server in the new environment the first annual account data filed during the calendar year covered by the subscription. It ends when the National Bank places the last annual account data filed in the above-mentioned calendar year on its server in the new environment. As the new web services are still to be launched, the agreement will not become effective before 4 April 2022.

3.3. ANNUAL RENEWAL OF THE AGREEMENT

This agreement can only be renewed at the express request of the client. Renewal will never be tacit.

At the end of the subscription period, the National Bank will offer the client the possibility to renew the agreement for a further one-year period. To this end, all that needs to be done is to return the order form attached to these general T&Cs to the National Bank by post or e-mail, duly completed and signed, including any desired changes. Upon receipt of this request for renewal of the agreement, the National Bank will send the client an invoice for the chargeable product(s) payable within thirty days from the invoice date by transferring the amount due to the Central Balance Sheet Office bank account.

In the event of the National Bank not receiving payment of the invoice for the renewal of the agreement on chargeable products before the end of the current agreement, the National Bank will deactivate the client's subscription on the day the latter expires. He will be notified thereof by e-mail.

The subscription of the chargeable products will be reactivated upon receipt of the payment of the above-mentioned invoice.

3.4. REIMBURSEMENT OF INVOICED AMOUNTS

Invoiced amounts already credited to the National Bank may no longer be reimbursed, even in the event of unilateral suspension of the agreement by the National Bank, as provided for in Article 7.

4. SERVICE AVAILABILITY

The downloading of files made available under this agreement is in principle possible on a 24/7 basis, except during pre-announced technical maintenance periods and disruptions beyond our control.

However, the accessibility of our website in general and the web service in particular cannot be fully guaranteed, especially at night, on weekends and public holidays⁴.

As for the availability of the files to be made available, this is limited in time:

- The daily datasets (reference list and ZIP files of XBRL, PDF, JSON files) of filings published daily by the National Bank are available online for 30 days and then archived for 3 years. In principle, for all filings published on day D, the above-mentioned datasets are produced daily and made available on D+1 of the publication date.

3 Can be generated from <https://www.uuidgenerator.net/> and used for traceability and debugging.

4 Account must be taken of the fact that the data needs to be regularly updated, that the programs may be subject to periodic maintenance and that possible technical problems cannot be immediately solved due to the limited availability of the qualified personnel required for this purpose.

This applies to:

- the reference list of filings
 - ZIP file with the PDF images of the filings
 - ZIP file with the XBRL documents belonging to the filings
 - ZIP file with the JSON documents belonging to the filings
- Each day, the National Bank also produces a dataset containing the references of improved filings and a dataset with the associated JSON documents. They are also available online for 30 days and then archived for 3 years.
 - Query result files are only produced at the time of the query.

If necessary, the Central Balance Sheet Office may, at the express request of a subscriber, and at an additional charge for the costs incurred, make available to the subscriber one or more files prior to those available on the server.

Depending on the size, the requested file(s) will be delivered by e-mail or via FTP.

5. RESTRICTIVE USAGE

The client may not transfer his computer access to the National Bank's server to a third party, whether in return for payment or free of charge, and whether on a temporary or permanent basis. The client's use of the annual accounts data downloaded from the National Bank's server is free and unlimited, subject to legal restrictions⁵.

6. CLIENT LIABILITY

The client is liable for any damage caused by the illicit or abusive use of his account on the web services and the keys indicated there. He must take all necessary precautions to avoid such unlawful or improper use. If the client notices or suspects that his account has been forgotten, stolen or misappropriated, he must immediately notify the National Bank. The same applies when one of his employees with access to this account leaves the company.

The National Bank explicitly reserves the right to change the activation of the client's subscription at any time. The client will be notified immediately by e-mail.

The client is solely responsible for the use of the information provided by the National Bank.

7. UNILATERAL SUSPENSION OF THE AGREEMENT BY THE NATIONAL BANK

The National Bank reserves the right to unilaterally suspend the execution of this agreement, without prejudice to the application of any other legal means, if the client:

- repeatedly engages in operations paralysing or severely slowing down the web services associated with the "Delivery of CBSO data via web services";
- engages in an operation prohibited under item 5
- or fails to take the measures referred to in item 6.

If necessary, the National Bank will inform the client concerned by e-mail or telephone of its intention to make use of this right. However, a client's failure to receive such an e-mail or telephone call shall not prevent the National Bank from exercising this unilateral right of suspension. The client concerned shall not be entitled to any compensation from the National Bank as a result of this right being exercised.

8. LIMITATION OF THE NATIONAL BANK'S LIABILITY AS AN INFORMATION PROVIDER

The National Bank shall only act as an information provider within the context of this agreement. It cannot be held responsible for any errors, inaccuracies or omissions in the annual accounts filed by companies, associations and foundations.

All National Bank obligations under this agreement are obligations of means, not of result.

The National Bank shall use the most appropriate human and technical resources to ensure that the data referred to in this agreement is made available under the best possible conditions and as quickly as possible.

However, the National Bank cannot be held responsible for any delay in the availability of data on its server. In addition, the encoding of PDF files is carried out by the Central Balance Sheet Office to the extent allowed by its

⁵ For example, personal data may only be processed in accordance with the General Data Protection Regulation.

priority legal mission of collecting and disseminating annual accounts. Despite processing this data as quickly as possible, the Central Balance Sheet Office cannot commit to any deadline for making this information available.

In order to offer every client an optimal download of annual accounts data via web services, the National Bank has made available an appropriate IT infrastructure. However, it cannot be held responsible for any low download speeds, or even for the technical impossibility of accessing the National Bank's server or carrying out these operations, which may be attributable to:

- insufficient performance of the client's IT infrastructure (PC, modem, network, connection, line)
- congestion or overloading of the client's Internet network or ISP gateway
- congestion or overloading of the National Bank's server as a result of operations carried out by one of its clients or by third parties, paralysing or severely slowing down the web services associated with the "Delivery of CBSO data via web services" or, more generally, of its entire IT infrastructure. The National Bank expressly reserves the right to close the firewall separating its IT infrastructure from the outside world without prior notice if there is the slightest suspicion that such an operation is being prepared or attempted.
- the interruption of the 24/7 service due to maintenance or program modifications, the repair or replacement of its hardware, data back-up/restore operations, the restarting of programs after a failure, as well as updates to the data available on its server
- i.e. as a general rule, to any cause not directly attributable to the National Bank.

Although the National Bank makes every effort to prevent potentially harmful computer programs (malware) from entering and spreading through its infrastructure, it cannot guarantee that files downloaded from its server will always be free of viruses, especially when these are still poorly known and spread rapidly. No compensation will be due from the National Bank:

- in the event of a virus in the downloaded files
- in the event of a virus intruding into the client's IT infrastructure during downloads
- in the event of a virus intruding into the client's IT infrastructure as a result of any other event made possible by this agreement, in particular the presence of the client's name, e-mail address or other identification elements in the National Bank's IT system.

The National Bank reserves the right to change its website's structure and access path and the format of the files available on its server at any time. It will inform clients thereof in advance.

The company identification data (name, address, postcode, city, company number, NACE-BEL economic activity code, legal form and status) are provided by the National Bank as additional information and are therefore secondary to the data in the annual accounts filed.

Although the National Bank takes great care in compiling and checking this information, it does not guarantee its accuracy. Clients are therefore advised to check this data, in particular the company's legal status, with another source if they wish to use it in a decision-making context.

As regards the identification data issued by the Banque-Carrefour des Entreprises (BCE) managed by the FPS Economy, attention is drawn to the fact that the National Bank limits itself to taking over this data considered as authentic.

9. APPLICABLE LAW AND JURISDICTION

This agreement shall be deemed to be executed in Belgium. It is governed exclusively by Belgian law.

The courts of the judicial district of Brussels shall have exclusive jurisdiction to hear any dispute relating to the conclusion, performance or interpretation of this agreement.

10. STATEMENT ON THE PROCESSING OF PERSONAL DATA

The National Bank of Belgium ("NBB"), with its registered office at Boulevard de Berlaimont 14, 1000 Brussels, records your personal data in order to ensure the management and execution of your subscription agreement with the Central Balance Sheet Office and to enable the subsequent renewal of the product or future communication on

the product range. The National Bank bases the processing of this personal data on Article 6.1 (b) and (f) of the General Data Protection Regulation⁶.

This processing concerns a client's identity and contact data.

The National Bank (the "data controller") is responsible for the processing of this personal data. The data is only accessible to a limited number of National Bank staff members responsible for managing the subscription agreements (need-to-know principle). Your personal data will not be disclosed to third parties unless the National Bank is obliged to do so by law and/or regulations.

Time limitation of storage: client data is stored in the client database for 5 years after the end of the agreement to enable future renewal or future communication on the product range.

Provided that the conditions defined in the applicable laws and regulations are met, you have the right:

- (1) to access and, if necessary, rectify your personal data;
- (2) to object to processing for reasons relating to your particular situation;
- (3) to obtain the erasure of your personal data or the restriction of its processing;
- (4) to receive your personal data in a structured, commonly used and machine-readable format, and to transmit such data to another controller;
- (5) to lodge a complaint with the Commission for the Protection of Privacy if you consider that the processing of your personal data violates the applicable laws and regulations.

To exercise your rights under points (1) to (4), you may send an e-mail to Fabienne Verduyn, the Bank's Data Protection Officer, dataprotection@nbb.be.

⁶ Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation).

Département Gestion des Microdonnées

Centrale des bilans

Boulevard de Berlaimont 14 - 1000 Bruxelles - BELGIQUE

Tel. 02 221 30 01

e-mail: centraledesbilans@nbb.be - website: www.bnb.be

Company number: 0203.201.340 - RPM Brussels

**To be e-mailed****to**

client.ba@nbb.be

or posted to:

Centrale des bilans - Gestion des abonnements
Banque nationale de Belgique - DDCL
boulevard de Berlaimont 14
1000 BRUXELLES

Numéro de client interne

Subscription for the delivery via web services of data from the Central Balance Sheet Office for the filing year ¹ **20**

The undersigned:

duly authorised to enter into the contract ²:

Company name:

Company number:

Contact person:

Forename (*):

Name (*):

Language (*):

E-mail (*):

Tel.:

Mobile:

Address³:

N°:

Box:

Postcode:

City:

Country:

- declares having read the general terms and conditions of subscription to the delivery of CBSO data via web services and accepts them unreservedly, in particular with regard to items 5 to 8;
- would like all further correspondence with the National Bank to be made⁴:
 - in French in Dutch in German in English;
- subscribes to the following products⁴ of the Central Balance Sheet Office data:

<input type="radio"/> Query Authentic Data:	Free of charge
<input type="radio"/> Extracts Authentic Data:	Free of charge
<input type="radio"/> Authentic Archive Data:	Free of charge
<input type="radio"/> Improved Data ⁵ :	for the price of EUR 3,300
<input type="radio"/> Improved Archive Data ⁶ : free supplement for the 'Improved Data' product;	
- undertakes to pay the amount due within thirty days of the invoice date; access to "Improved Data" and "Improved Archive Data" products will be granted once payment has been received;
- declares having taken note of the contents of the statement on the processing of personal data included in article 10 of the general subscription T&Cs for the delivery of CBSO data via web services.

Date and signature,

¹ Daily files via new web services for the 2022 filing year: solely as of 04/04/2022.

² The company name and number to be completed only when the subscription is taken out by a legal entity.

³ The address of the head office if the subscription is taken out by a legal entity.

⁴ Check the box(es) corresponding to your choice.

⁵ Free of charge for public authorities

⁶ JSON files with accounting data solely as of 04/04/2022.