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GENERAL TERMS AND CONDITIONS FOR SUBSCRIPTION TO THE PROVISION OF CENTRAL BALANCE SHEET OFFICE DATA VIA WEB SERVICES

VERSION 1.0

MARCH 2022

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1. **OBJECT**

These general terms and conditions and the order form appended hereto, duly signed by the customer, form the “Agreement for the provision of Central Balance Sheet Office data via web services” concluded between the customer and the National Bank of Belgium (hereinafter the “National Bank” and the “Agreement”).

The purpose of this Agreement is to make available by electronic means data on annual accounts and/or other documents filed with and accepted and published by the National Bank.

The offering is organised into groups of functionalities, referred to in the web services authentication portal¹ as “products”. When subscribing, customers should specify the products they wish to use.

The following **five products** are available:

- **Authentic Data Query** (retrieval of authentic data by query)
Retrieval of filing references and annual accounts and/or other documents filed with and accepted by the National Bank **for a given legal entity**.
- **Authentic Data Extracts** (daily extraction of authentic data)
Daily retrieval of all filing references and all annual accounts and/or other documents filed with and accepted and published by the National Bank **for a specific day**.
- **Improved Data** (query and extraction of enhanced data)
Retrieval of filing references and structured data for filings that have been subject to one or more modifications by the Central Balance Sheet Office: retrieval of structured data for filings made in PDF format, conversions into euro of filings denominated in foreign currencies, corrections to accounting data.
- **Authentic Archive Data**
Download a set of archived data for filings published over the last three years. As regards accounting data, when the new web services are launched on 4 April 2022, historical data in JSON format will not be available. Archives will be built up gradually. PDF and XBRL files will be immediately available when the service goes live on 4 April 2022.
- **Improved Archive Data**
Download a set of archived data that have been enhanced over the last three years. Upon the launch of this web service, no data will be available. JSON files containing accounting data will not be available until 4 April 2022. The archives will be built up gradually from that time on. The first available data will be those enhanced after the service goes live on 4 April 2022.

The following **restrictions** apply to the content:

- Only the references and documents of filings eligible for publication can be retrieved via the web services. Separate social balance sheet filings by enterprises that are not required to file annual accounts are not made public.
- The possibility to file documents in XBRL format was introduced at a later date. Therefore, XBRL documents are not available for filings made before the introduction of this format. In addition, XBRL documents are only available if the legal entity selected this format at the time of filing.
- JSON documents based on XBRL filings were introduced in April 2022. Therefore, JSON documents are not available for filings predating the introduction of this format.
When an XBRL filing is made available as a JSON document, the content of the document is limited to the description of the legal entity, accounting data, and data relating to participations, the shareholder structure and powers of attorney (“mandates”).

¹ The web service developer portal for the registration of web service users can be accessed in the production environment at <https://developer.cbso.nbb.be/> and in the test environment at <https://ws.uat2.cbso.nbb.be/>.

A more detailed description of the data made available via web services is available in OpenAPI format. It will be published in the web services application or made available as a CBSO AnnualAccount.yaml file on our website and can be consulted at [Swagger Editor](#).

The provision, installation, possible updating and parameterisation of software (such as a web browser, data decompression software, etc.) and hardware (PC, modem, printer) needed to use the National Bank's web services, as well as ISP subscription and connection costs, are not covered by this Agreement and are therefore the sole responsibility of the customer.

The National Bank does not provide any form of technical assistance or post-sales service relating to the subject matter of this Agreement.

1.1. AUTHENTIC DATA QUERY

This product allows retrieval of the references and documents for annual account filings accepted and published by the National Bank for a given legal entity. It is possible to query for current and historical data based on the **enterprise number** of a legal entity, for example its Crossroads Bank for Enterprises (CBE) number.

The user gains access to the data in two stages:

- first, the user receives a (list of) reference(s) for a specific legal entity;
- next, the documents (PDF, XBRL, JSON) linked to these reference(s) are retrieved.

The filing reference is a unique number assigned by the National Bank to identify filings and related documents.

1.1.1. Content

This product allows retrieval of the following data.

- **Filing references**

All references of filings published by the National Bank's Central Balance Sheet Office since 1978.

- **Images (PDFs) of filings**

All images (PDFs) of filings published since 1999.

When the accepted filing is in the form of an XBRL file, the PDF is generated by the National Bank based on the XBRL file. When the accepted filing is in PDF format, the image is the filed PDF, with information specific to the National Bank added at the top of the first page.

- **XBRL files in filings**

All XBRL files in filings published by the National Bank since 2007.

Only the XBRL file submitted upon acceptance of the filing is made available; older XBRL files are not converted into a more recent official model or XBRL taxonomy.

- **JSON documents in filings**

All JSON documents in XBRL filings published by the National Bank since 4 April 2022. The content of the JSON document is limited to the description of the legal entity, accounting data, and data on participations, the shareholder structure and powers of attorney ("mandates").

This product supports the following operations:

- **Retrieval of filing references for a given legal entity**

This operation retrieves a list of references for a given enterprise number. The result is a JSON file containing a list of references. The enterprise number is a mandatory parameter; the tax year is an optional parameter.

- **Retrieval of a PDF image for a given filing reference**

This function allows retrieval of the PDF image linked to a specific filing reference.

When the accepted filing is in the form of an XBRL file, the PDF is generated by the National Bank based on the XBRL. When the accepted filing is in PDF format, the image is the filed PDF, with information specific to the National Bank added on the first page. The filing reference is a mandatory parameter.

- **Retrieval of the XBRL file for a given filing reference**

This operation allows retrieval of the XBRL file linked to a specific filing reference.

When the accepted filing is in XBRL format, the XBRL file itself is retrieved. If the accepted filing is in PDF format, the operation does NOT return an XBRL file.

- **Retrieval of structured data in JSON format for a given filing reference**

This operation allows retrieval of a structured data file in JSON format containing the description of the legal entity, accounting data, and data relating to participations, the shareholder structure and powers of attorney, extracted from the filing.

When the accepted filing is in XBRL format, filed on or after 4 April 2022, a JSON file will be retrieved. When the accepted filing is in PDF format or consists of an XBRL file filed before 4 April 2022, the operation will not retrieve a JSON file.

1.1.2. Data delivery

Filing references, PDF images, and XBRL and JSON documents are produced after acceptance of a filing by the National Bank and can be made available almost immediately via the “Authentic Data Query” web service. On heavy filing days (the end of a month and peak periods), there may be a delay in the production of data.

1.1.3. Data access

Only registered users may access the data. For more information, please see the GTC and the technical guide.

1.2. AUTHENTIC DATA EXTRACTS

1.2.1. Content

This product allows the retrieval of references and documents for filings accepted and published by the National Bank on a specific day. It is possible to retrieve, for a defined period of time, all information published in the form of datasets (ZIP files). Each day, the National Bank produces a dataset of filing references, a PDF image dataset, an XBRL document dataset, and a JSON document dataset.

The user must specify the date and type of dataset when querying the web service.

Types of datasets that can be retrieved

- Filing references

A list of all filing references published on a given date.

- Images (PDFs) of filings

A ZIP file of all images (PDF) of filings published on a given date.

When an accepted filing is in XBRL format, the image is a PDF generated by the National Bank based on the XBRL. When an accepted filing is in PDF format, the image is the filed PDF, with information specific to the National Bank added to the first page.

- XBRL files in filings

A ZIP file of all XBRL files for filings published on a given date.

- JSON documents in filings

A ZIP file of all JSON documents in filings published on a given date.

When an accepted filing is in XBRL format, filed on or after 4 April 2022, the ZIP file contains the corresponding JSON file. When an accepted filing is in PDF format or is an XBRL file filed before 4 April 2022, the ZIP file will not contain a JSON document for this filing.

A separate file is created for each dataset. Files are not aggregated. A file is created for each day. If there are no filings on a given day, no ZIP file will be created.

This product supports the following operations:

- Retrieval of all filing references published on a given date

This operation retrieves a list of all filing references published on the specified date. The result is a ZIP file containing a list of filing references in JSON format. The date is a mandatory parameter.

- Retrieval of PDF images for filings published on a given date

This operation retrieves all PDF images published on the specified date. The result is a ZIP file containing the PDFs.

If an accepted filing is in XBRL format, the ZIP file will contain a PDF generated by the National Bank based on the XBRL file. If an accepted filing is in PDF format, the ZIP file will contain the filed PDF, with information specific to the National Bank added at the top of the first page. The date is a mandatory parameter.

- Retrieval of all XBRL files for filings published on a given date

This operation retrieves all XBRL files published on the specified date. The result is a ZIP file containing the XBRL files.

If an accepted filing is in XBRL format, the ZIP file will contain a PDF generated by the National Bank based on the XBRL file. If an accepted filing is in PDF format, no XBRL file will be included in the ZIP file for this filing. The date is a mandatory parameter.

- **Retrieval of all structured data in JSON format for filings published on a given date**

This operation retrieves all documents in JSON format created by the National Bank containing: the description of the legal entity, accounting data, and data relating to participations, the shareholder structure and powers of attorney, extracted from filings published on the date in question.

The result is a ZIP file containing all JSON files. When an accepted filing is in XBRL format, filed on or after 4 April 2022, the ZIP file will contain the JSON file. When an accepted filing is in XBRL format, filed before 4 April 2022, no JSON file will be included in the ZIP file for the filing in question.

1.2.2. Data delivery

In principle, for all filings published on a given calendar day, the datasets mentioned above are produced daily and made available on day D+1 from the publication date. These datasets remain available for 30 days, after which time they are archived.

1.2.3. Data access

Only registered users may access the data. For more information, please see the GTC and the technical guide.

1.3. IMPROVED DATA

1.3.1. Content

This product allows users to request and/or retrieve all references and documents of filings that have been enhanced (“improved”) by the National Bank. The adjustments made by the National Bank are:

- the encoding of PDF filings in structured data format,
- the conversion of foreign currencies into euros, and
- corrections to accounting data.

This product allows the retrieval, for a defined period of time, of all data enhanced by the National Bank, in the form of datasets (a ZIP file for “Daily Improved Data Extract” and a JSON file for “Improved Data Query”).

Each day, the National Bank produces a dataset with the references of enhanced filings and a dataset with the JSON documents for enhanced data. No XBRL or PDF files are produced for enhanced filings.

This product can also be used to request a list of enhanced filing references for a legal entity, based on its enterprise number, and to retrieve the related JSON documents.

For each type of enhancement, a specific version of the data is made available:

- **PDF_ENCODED**: the filing was submitted in PDF format and has been encoded by the National Bank as structured data in a JSON file. Monetary amounts expressed in foreign currencies are not converted in this version.
- **EURO_CONVERTED**: monetary amounts in the filing were denominated in a foreign currency and have been converted into euros by the National Bank in a JSON file. The amounts are converted independently of the original filing format; this version therefore provides euro conversions for PDF and XBRL filings.
- **CORRECTED**: the filing has been enhanced further to corrections and additions made by the National Bank. Corrections are always applied to (converted or original) amounts in euros. Corrections are applied regardless of the format of the original filing. This version therefore provides corrections for PDF and XBRL filings.

The filings included in the authentic data source (see “Authentic Data Query” and “Authentic Data Extracts”) do not always have equivalent references in the corrected data source. The possible combinations are as follows:

Original filing format	Currency	Corrections	Versions available in "Improved Data"
XBRL	Euro	No	No
XBRL	Euro	Yes	CORRECTED
XBRL	Non-euro	No	EURO_CONVERTED
XBRL	Non- euro	Yes	EURO_CONVERTED, CORRECTED
PDF	Euro	No	PDF_ENCODED
PDF	Euro	Yes	PDF_ENCODED, CORRECTED
PDF	Non-euro	No	PDF_ENCODED, EURO_CONVERTED
PDF	Non-euro	Yes	PDF_ENCODED, EURO_CONVERTED, CORRECTED

When improving a filing, the National Bank may choose to enhance initially only items relating to the annual accounts (AA) and to enhance those relating to the social balance sheet (SB) afterwards. When a section of the filing (AA or SB) is corrected, the corrected data are made available via the web service. Therefore, when the type of correction is CORRECTED, the filing reference also indicates the data to which the corrections apply, for IMPROVED_DATA:

- AA: the enhancements relate only to items in the AA section of the filing
- SB: the enhancements relate only to items in the SB section of the filing

Please note, however, that the National Bank may not be able to provide corrections for certain filings. This is the case if the corrections made are deemed confidential or when the Bank's workload does not allow an exhaustive correction of all filings or if the authentic data were fully accurate.

Enhanced data can be obtained through:

- retrieval of a daily extract;
- retrieval of data for a given legal entity based on the enterprise number.

1.3.1.1. Daily extract of improved data

For all filings enhanced on a given working day (day D), the following datasets are produced daily and made available on day D+1 from the date of enhancement:

- **References of enhanced filings**

A list of all enhanced filing references on day D.

If several types of enhancements have been made to a filing, it will appear several times in the list of references of enhanced filings. The reference indicates the type of enhancement (PDF_ENCODED, EURO_CONVERTED, CORRECTED). The combination of the filing reference and the type of enhancement allows retrieval of the specific version of the data (JSON document). The National Bank first corrects items relating to the annual accounts (AA) and then, if necessary, those relating to the social balance sheet (SB). When the type of enhancement is CORRECTED, the filing reference indicates the data to which the correction applies, for IMPROVED_DATA (AA, SB). If AA and SB are corrected on the same working day, there will be two lines (AA, SB) in the list of references.

- **JSON documents in filings**

ZIP files of all JSON documents in filings that were enhanced on a given working day (day D).

When the enhancement type is PDF_ENCODED, the JSON file contains the description of the legal entity, accounting data, and data relating to participations, the shareholder structure and powers of attorney, extracted from the original PDF.

When the enhancement type is EURO_CONVERTED, the JSON file contains the description of the legal entity and the accounting data converted into euros.

When the enhancement type is CORRECTED, the JSON file contains the description of the legal entity and the accounting data. Both corrected items and items to which no correction has been made are made available. The corrected items are limited to the section of the report (AA or SB) indicated in the IMPROVED_DATA parameter of the filing reference.

A specific file is created for each dataset. Files are not aggregated; a file is created each day.

This product supports the following operations:

- **Retrieval of all references for filings that were enhanced on a given date**
This operation retrieves a list of all references for filings that were enhanced on the specified date. The result is a ZIP file containing a list of references in JSON format. The date is a mandatory parameter.
- **Retrieval of all structured data in JSON format for enhanced filings on a given date.** This operation retrieves all structured data files in JSON format containing the description of the legal entity, accounting data and data relating to participations, the shareholder structure and powers of attorney (only for PDF_ENCODED enhancements) for filings published on the specified date. The result is a ZIP file containing all JSON files.

Datasets (list of filing references and JSON ZIP files) for enhanced filings are available online for 30 days and then archived for three years.

1.3.1.2. Improved data query

This product enables users to request filing references and retrieve filing documents, enhanced by the National Bank, for a specific legal entity.

This product provides access to the following data:

- **References of enhanced filings**
References for all filings that have been enhanced since 4 April 2022 for a specific legal entity.
If several types of enhancements have been made to a filing, it will appear several times in the list of enhanced filing references. The filing reference indicates the type of enhancement. The combination of the filing reference and the type of enhancement provides access to a specific version of the data (JSON document). The reference also indicates to which data the enhancements apply.
- **JSON documents in filings**
All filing data that has been enhanced since 4 April 2022 for a specific legal entity.
When the enhancement type is PDF_ENCODED, the JSON file contains the description of the legal entity, the accounting data, and data relating to participations, the shareholder structure and powers of attorney, extracted from the original PDF.
When the enhancement type is EURO_CONVERTED, the JSON file contains the description of the legal entity and the accounting data, converted into euros.
When the enhancement type is CORRECTED, the JSON file contains the description of the legal entity and the accounting data. Both corrected items and items to which no correction has been applied are made available. The corrected items are limited to the section of the report (AA or SB) indicated in the IMPROVED_DATA parameter of the filing reference.

This product supports the following operations:

- **Retrieval of the references of enhanced filings for a specific legal entity**
This operation returns a list of references of enhanced filings for the specified enterprise number. The result is a JSON file containing a list of filing references. The legal entity's enterprise number is a mandatory parameter, while the tax year is an optional parameter.
- **Retrieval of structured data in JSON format for a specific filing reference**
This operation returns a structured data file in JSON format containing the description of the legal entity, accounting data, and data relating to participations, the shareholder structure and powers of attorney (only for PDF_ENCODED).

1.3.2. Data delivery

The references and JSON documents for PDF_ENCODED and EURO_CONVERTED enhancements are produced only once the filing has been accepted by the National Bank and are available almost immediately via the "Improved Data" web service, using the "Improved Data Query" operation, and on day D+1 via "Daily extract". On heavy filing days (the end of a month, peak periods), data production may be delayed. Corrected data ("CORRECTED" enhancements) are made available within a variable period of time (days, weeks or months) from acceptance of the filing by the National Bank.

1.3.3. Data access

Only registered users may access the data. For more information, see the GTC and the technical guide.

1.4. AUTHENTIC ARCHIVE DATA

This product can be used to retrieve all data from daily ZIP files archived over the last three years. It is mainly used by new customers to initialise their database.

1.4.1. Content

This product retrieves references and documents for filings accepted and published by the National Bank on a given date in the past three years.

It is possible to request all published information for a three-year period in the form of datasets (ZIP files). Every day, the National Bank produces a dataset of filing references, a PDF image dataset, an XBRL document dataset and a JSON document dataset. The “Authentic Archive Data” product pools these daily datasets over a three-year period, with the daily addition, after 30 days, of all filings published the preceding day (+30 days) and the deletion of all filings older than three years.

The user must specify the date and type of dataset when querying the web service. The date is that on which the data were made available and is considered to be the date in Belgium at the time of publication. This date must always be in the past. Current or future dates are thus not valid.

Types of datasets that can be retrieved:

- **Filing references**

A list of all references of filings published on a given date (day D) over the last three years.

The result is a ZIP file with the references.

- **Images (PDFs) of the filings**

A ZIP file of all images (PDFs) of filings published on date D over the last three years.

- **XBRL files in filings**

A ZIP file of all original XBRL files for filings published on date D over the last three years.

- **JSON documents in filings**

A ZIP file of all JSON documents in XBRL filings published on date D, as from 4 April 2022, over the last three years.

A separate file is created per dataset and per day. If there are no filings on a given day, the created files will be empty.

1.4.2. Data delivery

When the new web services are launched, JSON files containing accounting data will not be available for filings made before 1 April 2022. An archive of JSON files will be created as from 4 April 2022 (after 30 days in “Authentic Data”) and will ultimately contain data from the last three years. “**Authentic Data Extracts**” will be copied into “**Authentic Archive Data**” after 30 days.

XBRL files, in their original structure, and PDF files are available for the last three years.

Datasets created before the previous day (after 30 days) are archived as from 05:00 (CET) the following day (+30 days). Datasets more than three years old are deleted from the archive. When production starts on 4 April 2022, the data available will be from 4 April 2019 to 3 April 2022. On 5 April, the data available will be from 5 April 2019 to 4 April 2022.

1.4.3. Data access

Only registered users may access the data. For more information, see the GTC and the technical guide.

1.5. IMPROVED ARCHIVE DATA

1.5.1. Content

This product allows the retrieval of references and documents for filings to which the National Bank has made enhancements over the last three years. The enhancements include:

- the encoding of PDF filings as structured data,
- the conversion of foreign currencies into euros,
- corrections to accounting data.

The product allows users to request all information enhanced by the National Bank for the last three years in the form of datasets (ZIP files). Each day, the National Bank produces a dataset with the references of filings to which enhancements have been made and a dataset with the JSON documents for the enhanced data. The “Improved Archive Data” web service aggregates these daily datasets over a three-year period, with the daily addition of enhancements made the previous day (+30 days) and the deletion of enhancements made more than three years ago. The user should specify the date and type of dataset when querying the web service. This date must always be in the past. Current and future dates are not valid.

No XBRL or PDF file is produced for filings that have been corrected.

For all filings enhanced on working day D, the following datasets are produced daily, made available via “Improved Data” on day D+1 from the enhancement date, and added to the archives or to “Improved Archive Data” after 30 days:

- **References of enhanced filings**

A list of all references of filings enhanced since 4 April 2022, with the aim of eventually creating an archive covering the last three years. A complete three-year archive will not be available until May 2025.

- **JSON documents in filings**

ZIP files of all JSON documents in filings that have been enhanced since 4 April 2022, with the aim of creating an archive covering the last three years. A complete three-year archive will not be available until May 2025.

This product supports the following operations:

- **Retrieval of all references of filings that were enhanced on a given date in the last three years**

This operation retrieves a list of all references of filings that were enhanced on the specified date in the last three years.

“Improved Archive Data” references for 2019 (partim), 2020 and 2021 will be available immediately when the new web services go live on 4 April 2022. Afterwards, the references will be deleted from “Improved Data” after 30 days and copied to “Improved Archive Data”.

The result is a ZIP file with the reference files. The date is a mandatory parameter.

- **Retrieval of all structured data in JSON format for filings enhanced on a given date since 4 April 2022 in order to create an archive for the last three years**

This operation retrieves all structured data files in JSON format containing the description of the legal entity, accounting data, and data on participations, the shareholder structure and powers of attorney, extracted (only for PDF_ENCODED enhancements) from documents published on the specified date. The result is a ZIP file containing the JSON files.

1.5.2. Data delivery

When the new web services are launched on 4 April 2022, accounting data will be copied from “Improved Data” to “Improved Archive Data” after 30 days. The archive of accounting data will only be created from that point on; data from the last three years will not be available.

Corrections to data (CORRECTED enhancements) will not be available until 1 July 2022 at the latest, with retroactive effect from 4 April 2022. The encoding of PDF filings in structured data format (PDF_ENCODED enhancements) and the conversion of filings denominated in a foreign currency into euros (EURO_CONVERTED enhancements) will be available 30 days after the enhancement for filings made as from 4 April 2022.

1.5.3. Data access

Only registered users may access the data. For more information, see the GTC and the technical guide.

2. SUBSCRIPTION PRICE

A separate subscription price applies per product and can be consulted on the NBB’s website ([Webservices | nbb.be](https://www.nbb.be)).

“Authentic Data Query”, “Authentic Data Extracts” and “Authentic Archive Data” are free of charge.

The price of a subscription to “Improved Data” is €3,300/year, even if the customer voluntarily waives the right to download all or part of the files made available by the National Bank pursuant to this Agreement.

“Improved Archive Data” is a supplement made available free of charge to paying subscribers to “Improved Data”.

Any bank transaction fees shall be borne exclusively by the customer.

3. SUBSCRIPTION, INVOICING, ENTRY INTO FORCE, DURATION AND RENEWAL OF THE AGREEMENT

3.1. SUBSCRIPTION AND INVOICING

The customer may take out a subscription for the provision of Central Balance Sheet Office data via web services by returning to the National Bank, by post or email, the order form appended hereto,² duly completed and signed, or by filling in the appropriate web form, once available. The Agreement will enter into effect upon receipt of this order form by the National Bank.

Upon receipt of the order form, the National Bank will send the customer an invoice (for web services that are not made available free of charge) which is payable within thirty days from the invoice date by transfer of the amount due to the Central Balance Sheet Office's bank account.

For "Improved Data" and "Improved Archive Data", access will only be granted once payment has been received.

Customers must create an account to access the web services via a self-service portal. After confirming their email address, they can connect to the web services portal, consult the list of APIs, view the documentation and subscribe to one or more APIs.

To access the web services, a primary key and a request ID (UUID generated by the customer)³ are required. The primary key can be viewed under the account profile data and is specific to each product.

After registering via the self-service portal, the account holder will receive an email confirming that the request will be processed shortly.

For free products, activation usually takes place within one week from registration.

For products subject to a fee, activation takes place after receipt of payment. Upon activation, the account holder will receive an email in the self-service portal, indicating the start of the subscription.

3.2. ENTRY INTO FORCE AND DURATION

This Agreement enters into force when the National Bank uploads to its server in the new environment the first data from annual accounts filed during the calendar year covered by the subscription. It ends when the National Bank uploads to its server in the new environment the last data from annual accounts filed during the aforementioned calendar year. This Agreement may not enter into force before 4 April 2022, the launch date of the new web services.

3.3. RENEWAL OF THE AGREEMENT

This Agreement may only be renewed at the customer's express request. Tacit or implied renewal of this Agreement is not possible.

At the end of the subscription period, the National Bank will offer the customer the option to renew the Agreement for a further period of one year. To do so, the customer should simply return to the National Bank, by post or email, the order form appended to these General Terms and Conditions, duly completed and signed, indicating any requested modifications. Upon receipt of this form, the National Bank will send the customer an invoice for the product(s) for which payment is due, payable within thirty days from the invoice date by transfer of the subscription fee to the Central Balance Sheet Office's bank account.

If payment of the invoice for renewal of the Agreement has not been received by the time the Agreement ends, the National Bank will cancel the customer's subscription on the expiry date of the Agreement. The customer will be notified of this fact by email.

A subscription for paid products will be reactivated upon the receipt of payment of the abovementioned invoice.

² An electronic version of this order form is available on the National Bank's website. It can be completed online, printed and returned to the National Bank, duly completed and signed.

³ This can be generated at <https://www.uuidgenerator.net/> and used for traceability and debugging.

3.4. REFUND OF INVOICED AMOUNTS

Invoiced amounts that have already been collected by the National Bank may no longer be refunded, even in the event of unilateral suspension of the Agreement by the National Bank, as provided in Article 7.

4. AVAILABILITY OF WEB SERVICES

Files made available under this Agreement can in principle be downloaded 24 hours a day, seven days a week, except during announced periods of site maintenance and technical failures outside the National Bank's control.

However, the accessibility of the National Bank's website, in particular its web services, cannot be fully guaranteed, particularly during the night, at weekends and on public holidays.⁴

Files are made available for a limited period of time:

- The daily datasets (list of filing references and ZIP files for XBRL, PDF, JSON documents) for the filings published each day by the National Bank are made available online for 30 days and then archived for three years. In principle, for all filings published on day D, the abovementioned datasets are produced daily and made available on D+1 from the publication date.

This concerns:

- List of filing references
 - ZIP file with PDF images of filings
 - ZIP file with XBRL documents of filings
 - ZIP file with JSON documents of filings
- Every day, the National Bank also produces a dataset with the references of enhanced filings and a dataset with the JSON documents for enhanced data. These are also made available online for 30 days and then archived for three years.
 - Files with query results are only produced at the time of the query.

If necessary, the Central Balance Sheet Office may, at the express request of a subscriber and subject to an additional charge for the costs incurred, provide the subscriber with one or more files before they are made available on the server.

Depending on the size, the requested file(s) will be sent by email or via FTP.

5. RESTRICTIONS ON USE

Customers may not transfer their access rights to the National Bank's server to a third party, whether in return for payment or free of charge, on a temporary or permanent basis. Customers may use annual accounts data downloaded from the National Bank's server free of charge and without limitation, unless provided otherwise by law.⁵

6. LIABILITY OF THE CUSTOMER

Customers are liable for any damage caused by the unlawful or abusive use of their web services account and the keys indicated therein. They are responsible for taking all necessary precautions to prevent such unlawful or abusive use. Customers must notify the National Bank immediately if they discover or suspect that their account credentials have been forgotten, lost, stolen or misappropriated. The same applies if any of the customer's employees with access to the account leave the company.

⁴ It is important to bear in mind that the data must be updated regularly, that the programmes may be subject to periodic maintenance, and that it may not be possible to resolve any technical problems immediately due to the limited availability of the qualified personnel required for this purpose.

⁵ For example, personal data may only be processed in accordance with the General Data Protection Regulation.

The National Bank expressly reserves the right to deactivate the customer's subscription at any time. The customer will be notified of this fact immediately by email.

The customer is solely responsible for use of the information provided by the National Bank.

7. UNILATERAL SUSPENSION OF THE AGREEMENT BY THE NATIONAL BANK

The National Bank reserves the right to unilaterally suspend performance of this Agreement, without prejudice to the application of any other legal remedy, should the customer:

- repeatedly engage in operations likely to paralyse or significantly slow down the provision of Central Balance Sheet Office data via web services;
- engage in a transaction prohibited by Article 5;
- fail to take the measures referred to in Article 6.

Where appropriate, the National Bank shall inform the customer by email or telephone of its intention to exercise this right. However, non-receipt by the customer of such an email or telephone call shall not prevent the National Bank from exercising this right of unilateral suspension. The customer may not claim any compensation whatsoever from the National Bank further to the exercise of this right.

8. LIMITATION ON THE NATIONAL BANK'S LIABILITY

For purposes of this Agreement, the National Bank acts solely as a data provider. It cannot be held liable for any errors, inaccuracies or omissions in the annual accounts filed by companies, associations or foundations.

All of the National Bank's obligations under this Agreement are best efforts obligations rather than obligations to obtain a specific result.

The National Bank shall use the most appropriate human and technical resources to ensure that the data covered by this Agreement are made available under the best possible conditions and as quickly as possible.

However, the National Bank cannot be held liable for any delay in making data available on its server. Moreover, it should be noted that the Central Balance Sheet Office gives priority to its statutory duty of collecting and publishing annual accounts and thus encodes PDF files only insofar as it is able to do so after fulfilling this duty. Although it processes these data as quickly as possible, the Central Balance Sheet Office cannot agree to a binding deadline for making this information available.

The National Bank has put in place an appropriate IT infrastructure to ensure that customers can download annual accounts data via web services as easily as possible. However, the National Bank cannot be held responsible for any delays in downloading data or technical impossibility to access its server or carry out these operations which may be attributable to:

- inadequate performance of the customer's IT infrastructure (PC, modem, network, connection, line)
- congestion or saturation of the Internet network or the gateway of the customer's Internet service provider
- congestion or saturation of the National Bank's server as a result of operations carried out by a customer or a third party that could paralyse or significantly impair the IT application used for the web-based provision of Central Balance Sheet data or, more generally, its entire IT infrastructure. The National Bank expressly reserves the right to activate the firewall around its IT infrastructure without prior notice if there is the slightest suspicion that such an operation is being prepared or attempted.
- interruption of service due to the maintenance or modification of its programmes, the repair or replacement of hardware, the back-up or restoration of data and the relaunch of programmes in the event of a technical failure, as well as updating of the data available on its server
- and, as a general rule, any cause not directly attributable to the National Bank.

Although the National Bank makes every effort to prevent the intrusion and spread of potentially harmful computer viruses in its infrastructure, it cannot guarantee that files downloaded from its server will be free from viruses at all

times, particularly when the latter are not well known and can rapidly spread. No compensation will be payable by the National Bank:

- in the event a virus is present in downloaded files
- in the event of intrusion of a virus into a customer's IT infrastructure during the downloading process
- in the event of intrusion of a virus into the customer's IT infrastructure as a result of any other event made possible by this Agreement, in particular the recordation of the customer's name, email address or other identification details in the National Bank's IT system.

The National Bank reserves the right to modify the structure of and access path to its website at any time, as well as the format of the files available on its server. In this case, it must inform the customer in advance.

Company identification data (name, address, postal code, municipality, enterprise number, NACE-BEL code, corporate form and legal status) are provided by the National Bank for information purposes only and are therefore of secondary importance compared to the data derived from filed annual accounts.

Despite the care taken by the National Bank in compiling and checking these data, it cannot guarantee their accuracy. Customers are therefore advised to verify the information provided, in particular the company's legal status, against another source if they wish to use it for decision-making purposes.

With regard to identification data from the Crossroads Bank for Enterprises (CBE), which is managed by the FPS Economy, it should be noted that the National Bank merely reproduces these data, which it assumes are authentic.

9. GOVERNING LAW AND JURISDICTION

This Agreement is deemed to have been executed in Belgium. It is governed exclusively by Belgian law.

The courts of the Brussels judicial district shall have exclusive jurisdiction to hear any disputes relating to the conclusion, performance or interpretation of this Agreement.

10. STATEMENT ON THE PROCESSING OF PERSONAL DATA

The National Bank of Belgium, with its registered office at 14 Boulevard de Berlaimont, 1000 Brussels, collects and processes the personal data of subscribers in order to manage and carry out subscriptions with the Central Balance Sheet Office and facilitate the renewal of subscriptions and communication on its web services. The National Bank bases the processing of these personal data on Article 6.1(b) and (f) of the General Data Protection Regulation.⁶

The processing relates to the customer's identification and contact details. These data are only accessible to a limited number of National Bank staff who are responsible for managing subscriptions (on a need-to-know basis). Personal data are never transmitted to third parties, unless the National Bank is obliged to do so by law or regulation. Customer data are stored in the NBB's customer database for five years from the end of the Agreement so as to allow for subsequent renewal or future communication on the product offering.

Provided the conditions set out in the relevant laws and regulations are met, data subjects have the right to:

- (1) access and, if necessary, request the rectification of their personal data;
- (2) object to the processing of their data for reasons relating to their particular situation;
- (3) obtain the deletion of their personal data or a restriction on the processing thereof;
- (4) receive their personal data in a structured, commonly used and machine-readable format and transmit them to another processor;
- (5) lodge a complaint with the Privacy Commission if they consider that the processing of their personal data is in violation of the applicable laws and regulations.

To exercise the rights set out under points (1) to (4) above, please send an email to the Bank's data protection officer, dataprotection@nbb.be.

6 Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC .

APPENDIX

Microdata Management Department

Central Balance Sheet Office

14 Boulevard de Berlaimont - 1000 Brussels - BELGIUM tel. 02 221 30 01

email: centraledesbilans@nbb.be - website: www.nbb.be

enterprise number: 0203.201.340 - Brussels Register of Legal Entities



To be returned

by email to: client.ba@nbb.be

by post to: Central Balance Sheet Office

Subscription Management

National Bank of Belgium - DDCL

14 Boulevard de Berlaimont

1000 BRUSSELS

**Internal customer
number**

**Subscription to the provision of Central Balance Sheet Office data via web services
for filing year¹**

The undersigned:

duly authorised to bind:²

Name of legal entity:

Enterprise number:

Contact person:

First name (*):

Last name (*):

Language (*):

Email (*):

Telephone number:

Mobile:

Address (street name):³

No:

Box:

Postal code:

City/town:

Country:

- declares to have read and to unconditionally accept the General Terms and Conditions for subscription to the provision of Central Balance Sheet Office data via web services, in particular Articles 5 to 8 thereof;

- would like all future correspondence with the National Bank to be conducted:⁴
 - in English in French in Dutch in German

- subscribes to the following products⁴ of the Central Balance Sheet Office:
 - Authentic Data Query** - request authentic data via query: Free
 - Authentic Data Extracts** – daily extraction of authentic data: Free
 - Authentic Archive Data** - authentic archived data: Free
 - Improved Data** - request and extraction of enhanced data:⁵ for a price of €3,300
 - Improved Archive Data** - enhanced archived data⁶ (free supplement to “Improved Data”)

- agrees to pay the amount due within thirty (30) days from the invoice date; access to “Improved Data” and “Improved Archive Data” will only be granted upon receipt of payment;

- declares to have read the statement on the processing of personal data set out in Article 10 of the General Terms and Conditions for subscription to the provision of Central Balance Sheet Office data via web services.

Date and signature,

-
- 1 Daily files via new web services for filing year 2022: only as from 04/04/2022.
 - 2 The enterprise name and number need only be filled in if the subscription is being taken out for a legal entity.
 - 3 The registered office address if the subscription is for a legal entity.
 - 4 Tick the box(es) that correspond to your choice.
 - 5 Free for public authorities/institutions.
 - 6 JSON files with accounting data: only as from 04/04/2022.