

Exchange of EURO BANKNOTES AND BELGIAN BANKNOTES for natural persons (\*)  
*DECLARATION OF THE ORIGIN OF THE FUNDS*

NATIONAL BANK OF BELGIUM  
Central Cash Office  
Boulevard de Berlaimont 14  
1000 Brussels  
Belgium

**Applicant**

Surname/first name
Date of birth
Address
Post code
City
Nationality
Occupation
Tel. n°.
E-mail

Transaction is being made:	For own account On behalf of a
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Type of transaction:	Exchange EUR into EUR Exchange BEF into EUR
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EUR
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BEF
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Total amount to be exchanged
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**Actual beneficiary (if other than the applicant)**

Surname/first name
Date of birth
Address
Post code
City
Nationality
Occupation
Tel. n°
E-mail

A copy of proof of identity of the applicant  
and the actual beneficiary must be presented

## Origin of the funds

### Professional origin:

- professional activity
- location of this activity

### Donation/gift:

- surname and first name of the donor
- date of donation/gift

### Inheritance:

- surname and first name of the deceased
- family relationship
- date of inheritance

### Other:

**Cause of deterioration  
(if the notes are damaged)  
(\* )**

(\* ) Please add a copy of the report from the police and/or fire brigade and/or insurance company

*The actual beneficiary, and if necessary the applicant too, declare that they are duly authorised to submit to the National Bank the enclosed notes for conversion. The banknotes submitted do not come from the proceeds of a criminal offence. Notification of any false information, whether partial or total, may lead to recovery by the National Bank of any sums paid out, without prejudice to any legal proceedings that may result.*

### **Statement regarding processing of personal data**

*The National Bank of Belgium ("NBB") registers the personal data provided in this form with a view to processing the currency transaction and identifying criminal offenses. The NBB processes these data in accordance with Article 6.1, (b), (c) and (e) of the General Data Protection Regulation. The NBB acts as the controller of these personal data. This data can only be accessed on a need-to-know basis by a limited number of NBB staff who are responsible for processing the currency transaction, and possibly by a number of staff of external service providers whom the NBB can call upon, which hence act as processors of this data. Apart from the provision of personal data to staff of these external service providers on a need-to-know basis, your personal data will not be provided to third parties, unless the NBB is obliged to do so by virtue of the laws and regulations. Depending on the nature of the data concerned, the personal data will be stored and otherwise processed as long as strictly necessary for the NBB to achieve the aforementioned purposes of processing, and in no case longer than 40 years from the date of execution of the currency transaction. Provided that the conditions laid down in the applicable laws and regulations are met, you are entitled to: (1) access those data and, as the case may be, rectify them; (2) object to such processing on grounds relating to your particular situation; (3) obtain the erasure of such data or restriction of processing; (4) receive those data in a structured, commonly used and machine-readable format, and to transmit those data to another controller; (5) lodge a complaint with the Privacy Commission (Commissie voor de bescherming van de persoonlijke levenssfeer/Commission de la protection de la vie privée) if you consider that this processing infringes the applicable laws and regulations. If you wish to exercise the rights listed in (1) to (4), please contact the NBB's Data Protection Officer by e-mail at the following address: [dataprotection@nbb.be](mailto:dataprotection@nbb.be).*

Date, \_\_\_\_\_

Signature applicant, \_\_\_\_\_

Signature of actual beneficiary, \_\_\_\_\_